



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

April 6, 2015

Chiefs:	Call, Eppler, Landry
Captains:	Andresen, Landry, Lucas, Maguda, McKinney, Muniz, Robertson, Shepard, Solito, Tautic
Ambulance:	Gauthier
Communications:	Fisher
Fleet Mgmt:	Westcott, Robinson
Fire Police:	Fluckiger
Chaplain:	Colter, Folland
Special Members:	Carpenter

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VERNON TOWN CLERK
15 APR -8 AM 8:47

The meeting was called to order @ 19:07 by Chief, William Call. Motion was made/seconded (Robinson/Solito) to accept the minutes from the March 2, 2015 meeting.

TRAINING REPORT:

- Training Committee Report from 3/19/15 is attached. The next meeting is Thursday, April 23rd.
- Operations and Training Report for April is attached.
- April Drill Schedule is attached.
- Hazmat Refresher via Target Solutions will be coming out soon.
- Cross Training on ET-241 and ET-341 will be pursued.
- Feedback is needed for available Daytime members. Please let A/C Eppler know who is around.
- Basic Training should be starting at the end of the month. Introductory classes are almost completed. Additional people to help assist with training may be sought. It will be held on Wednesday nights.

ADMINISTRATION REPORT:

- SOG updates – Please review both updates thoroughly.
- 325.1 Chief Officer Notifications (attached)
 - Any accident of apparatus or building (no matter how small) needs to notify a Chief Officer as well as the Vernon Police Dept. for an accident report. If it's enroute to a scene, contact them immediately.
- 325.2 Fire Marshal Notifications (attached).
- Swearing in Ceremony for Cpts. Tautic and Robertson will be held Saturday night @ the Banquet.

MEMBERSHIP:

New:

Fonseca, Eric

Resignation:

Jacob Brown
Laura McHugh
Michael McClain
Raymond Pridgen

LOA:

James Morse (6 month personal)

HEALTH & SAFETY: No Report.

FIRE MARSHAL: See attached.

EMD: No report

COMMUNICATIONS:

- Meeting called by the County to review current communications, procedures and direction of where we're going for future.
- Capt Muniz reported that Station 441's radio has major issues. Jack will look into it.

FLEET MGMT:

- Dan Robertson asked if number labelling could be changed to reflect ET-641 on this truck.
- E-441 had catastrophic pump failure. Insurance is being investigated.
- Rust issue on the duty car is being fixed.
- Corrosion on ET-141 around windows was fixed; however, other areas were not repaired.
- Coolant leak on ET-541 is not resolved. It should be covered under warranty & Detroit Diesel should be contacted.
- T-141 is not starting. It's an intermittent problem.
- Copies of SCBA checks and truck checks are coming through.
- Driver side tire rear & stick shift issues were reported on R-441.

TECHNOLOGY:

- Desktop & screen are on order. Should be received in a few weeks.

CENTRAL SUPPLY/UNIFORMS: No Report

SCBA:

- Capt. Shepard reported that fit testing isn't being scheduled or completed.
- Audit of inspection SCBA sheets from last year reveals that many are missing. The captains must verify that air packs have been inspected and that they are ready to be used. This is a safety issue and responsibility must be taken to make sure the bottles are filled.
- Capt. Tautic reported the cascade fill reports appear to be well completed.
- Scotts require special AA batteries (6) that must be replaced twice a year, per NFPA standards. Log & documentation for this activity is needed. Scott and Ray were asked to see if Steve Scanlon is willing to be involved.
- If budget gets approved, we should be receiving another 15 Scotts with cylinders & masks.

CHAPLAIN:

- Adam and Barry are available for any assistance.

OLD BUSINESS:

- Life Insurance & WC policies are being verified to include volunteer firefighters. Under the performance of your duties, you are 100% covered. There is a supplemental policy that picks up beyond workers compensation. Volunteer firefighters are covered under line of duty and training. Injuries should be reported to Jean ASAP. Paperwork needs to be completed to ensure coverage within 24 hours. The document will be distributed to all.

- Station 4 garage door remotes have been changed & cannot be duplicated. It ultimately will be done for all stations. If there are any maintenance issues, please put in writing to the Chief.
- Spending freeze enacted. Approval must be obtained from Chief before anything is purchased.
- Suggestion boxes will be placed in the firehouses by Public Works. The Fire Dept. Advisory Board is also being asked to conduct an anonymous survey of comments/issues from the members. This will be further communicated at the next company meeting by your Advisory Board member.
- Chief Call requested an updated list of firehouse repairs needed. He needs to know what current needs are. Please email him by next Monday with requests. Painting @ station 2 light poles will be done. Include roof issues if applicable.

NEW BUSINESS:

- SCBA Info (see attached).
- Hydrant Map (see attached). Not sure of time table for new hydrant installs.
- DEEP Reporting (see attached)
- Petvalu Event – April 25 & 26 (see attached)
- Revision of Toning procedures has been brought up by many. Modification to station toning was discussed. Highway response is also being considered for change to allow additional companies to respond. The Fire Dept. Advisory Board has suggested this change in an attempt to get more people to respond to calls and reduce multiple re-tones and calls for mutual aid. Staff is concerned of a potential 30% increase in responses and how this may impact pay. They also voiced issues with those freelancing. Diane Carpenter stated this has been discussed within the advisory board, and they feel it would be better to have more people show regardless of their company affiliation rather than no support from the companies that were dispatched. Jack Fisher supported this thought and noted he had firsthand experience where other members responded to help and he appreciated the hands. The Executive Board is considering a temporary change to see how it works.
- Discussions underway to add in South Windsor, Manchester & 8th District for mutual aid calls.

CORRESPONDENCE: None

UPCOMING EVENTS:

- Annual Banquet – April 11 @ A Villa Louisa in Bolton. All attendees are able to attend for free. Approx. 130 people will be attending.
- Tastefully Simple Party hosted by the Friends of Vernon Ambulance Assoc., Sunday, April 12th from 2:00-5:00 – Public Safety Complex.
- Junior Fundraiser @ Sweet Frogs in Manchester, April 29th, from 6-9:00
- Comedy Show Fundraiser – May 1 @ the TKB Club. Tickets are available \$25 p/person.
- ET-541 Annual Mother's Day Flower Sales, May 8-10.

GOOD & WELL BEING:

Meeting was adjourned at 9:25 p.m.

Respectfully submitted,



Diane Carpenter, Secretary

NOT ORIGINAL SIGNATURE